



The 9th MRC Regional Stakeholder Forum

5-6 February 2020, Luang Prabang, Lao PDR

ADMINISTRATIVE NOTE

The Forum will be held at the [Pullman Hotel](#), Luang Prabang, Lao PDR

REGISTRATION

Participation is open and free of charge, but registration is required. To register for the forum, please fill in the [online form](#) and submit **by 26 January 2020**.

GO GREEN! Towards a paperless meeting.

To help preserve our environment, we hope to reduce the amount of paper we print for this meeting. May we advise participants to refer to the e-documents or please bring your own printouts to the meeting.

TRAVEL DOCUMENTS

Participants should make your own arrangements in order to obtain passports, visa and other travel documents as well as any required inoculation or vaccination certificates. The MRC do not reimburse the cost of obtaining the passports, visas, vaccinations, airport taxes, excess baggage and airport transfer.

Please note that the passport expire date must be **at least 6 months from the date of arrival** to Lao PDR.

No Visa is required to visit Lao PDR by nationals from the following: **ASEAN member countries, Japan, The Republic of Korea, Russia, Luxembourg, and Switzerland**; visit here for detail lists: http://www.mofa.gov.la/images/consular/con_english1.pdf

For other nationals, visas can be obtained from Lao Embassies and Consulates that has jurisdiction over their place of residence. In addition, visas can also be obtained on arrival at the international checkpoint. More information visit here: http://www.tourism Laos.org/show.php?Cont_ID=35

TRANSPORT FROM AIRPORT TO CITY CENTRE

Luang Prabang International Airport is located 4 kilometers from the center of Luang Prabang in northern Laos (Lao People's Democratic Republic). Luang Prabang International Airport services domestic and international flights from one terminal building.

The Pullman Luang Prabang is 5km away from city center and about 10km away from the airport. There is public transportation from the airport with minivan at the arrival hall and cost about 50,000 – 80,000 kip.



LUANG PRABANG CITY

The ancient town of Luang Prabang situated in northern Laos, was designated a UNESCO World Heritage Site in 1995. Considered by many travellers and writers as being the heart of Laotian culture, the tiny town is encircled by mountains and is 700 metres above sea level at the confluence of the Nam Khan and Mekong Rivers.

CLIMATE IN LUANG PRABANG

Luang Prabang features a tropical wet and dry climate under the Köppen climate classification. While the city is generally very warm throughout the year, it is noticeably cooler during December and January. Luang Prabang also experiences wet and dry seasons, with the wet season from April until October, and the dry season during the remaining five months. The city receives approximately 1,450 millimetres (57 in) of precipitation annually.

TRANSPORT FROM CITY CENTRE TO MEETING VENUE

The MRC Secretariat will arrange shuttle minivan to transport participants from city centre to the Pullman Luang Prabang for those who need.

The meeting point is in front of Joma Bakery Café (close to Luang Prabang Post Office). The minivans will depart at 08.00 for the Pullman Hotel.

Detail information will be communicated and announced to participating participants through emails.

SOME HOTEL OPTIONS IN LUANG PRABANG

Hotel	Room Rate		Contact Details
MyLAO HOME hotels & villas 3 Stars Hotel	Room Rate		Contact Details
	Include Breakfast	Exclude Breakfast	
Standard Double/Twin	29 USD	35 USD	04-05, Ban Hua Xieng Village, Luang Prabang Tel: + 856-71-260680/60 Fax: + 856-71-260690 E-mail: sales@mylaohome.com http://www.mylaohome.com
Superior Double/Twin	35 USD	45 USD	
Deluxe Double/Twin	49 USD	55 USD	

* City centre area * Walking distant to National Museum, Phousi Stupa, temples and night market * Free wi-fi

Villa Le Tam Tam Boutique Hotel 3 Stars Hotel	Room Rate		Contact Details
	Include Breakfast	Exclude Breakfast	
Standard Single	46 USD	N/A	Ban Hua Xieng Village, Luang Prabang. Tel: +856-20-9629-0936 E-mail: VillaLetamtamBoutiqueHotel@gmail.com http://www.villa-letamtam.com/index_en.php
Standard Double/Twin	55 USD	N/A	

* City centre area * Walking distance to National Museum, Phousi Stupa, temples and night market.* Free wi-fi

Nocknoy Lanexang Guesthouse 2.5 Stars Hotel	Room Rate		Contact Details
	Include Breakfast	Exclude Breakfast	
Standard Double/Twin	35 USD	N/A	Ban Hua Xieng Village, Luang Prabang. Tel: +856-20-9629-0936 E-mail: NocknoyLanexangGuestHouse@hotmail.com http://www.nocknoylanexang.com

* City centre area * Walking distance to National Museum, Phousi Stupa, temples and night market.
* Free wi-fi * The same owner with Villa Le Tam Tam Boutique Hotel

Ho Xieng Guesthouse 2.5 Stars Hotel	Room Rate		Contact Details
	Include Breakfast	Exclude Breakfast	
Standard Double/Twin	N/A	35 USD	No. 40 Ban Hua Xieng Village, Luang Prabang. Tel: +856-71-254 703/ 212 703 Mobile: +856-20-5644-4598, 5557-0703 E-mail: hoxiengg_h703@hotmail.com Facebook: hoxiengguesthouse.luangprabang

* City centre area * Walking distance to National Museum, Phousi Stupa, temples and night market * Free wi-fi

Villa Phatthana 2.5 Stars Hotel	Room Rate		Contact Details
	Include Breakfast	Exclude Breakfast	
Standard Double/Twin	N/A	35 USD	No.21 Ounheuane Road, Ban Chumkhong Tel: +856-71-212 738 Mobile: +856-20-7777-3678 E-mail: villaphathana@gmail.com http://villaphathanalaos.com
Deluxe Double/Twin	N/A	45 USD	

* City centre area * Walking distance to National Museum, temples and the night market. *

Free wi-fi

Villa Senesouk 2.5 Stars Hotel	Room Rate		Contact Details
	Include Breakfast	Exclude Breakfast	
Standard Double	N/A	35 USD	Opposite Watsene Temple, Sakkarin Road (Main Street) Tel & Fax: +856-71-212 074 E-mail: sensouk@laotel.com www.luangphabang.com/senesouk
Standard Twin	N/A	50 USD	
Deluxe Twin	N/A	50 USD	
Deluxe Double	N/A	60 USD	
* City centre area, opposite to Watsene Temple, 5 minutes walking to night market and National Museum.			
* Free wi-fi			

Villa Laodeum 2 Stars Hotel	Room Rate		Contact Details
	Include Breakfast	Exclude Breakfast	
Standard Single	35 USD	30 USD	Villa Laodeum, Ban Choumkhong, Ounheuan Road, Tel: +856 (0) 71 255 777/020 77775599 / 020 56444488 E-mail: laodeumvillas@gmail.com http://villalaodeum2.com/
Standard Double/Twin	40 USD	35 USD	
* City centre area * Walking distance to National Museum, Temples and night market. * Free wi-fi			